



PUBLIC NOTICE

The **St. Charles County Convention & Sports Facilities Authority** will hold a meeting on:

DATE: Monday, December 2, 2024
TIME: 12:00 Noon
PLACE: St. Charles Convention Center – **Board Room**
One Convention Center Plaza
St. Charles MO 63303

The agenda of the meeting includes:

1. Call to Order/Roll Call (Tom Wapelhorst)
2. Public Comment by those who request to address the Commissioners (Tom Wapelhorst)
{If needed, limited to five minutes}
3. Approve Open Minutes from the September 16, October 7, 11, and 28, 2024 Meetings
(Tom Wapelhorst)
Action: Motion to approve. (Voice Vote)
4. Convention Center Client Inquiry (Diane Tocco)
(A request has been made to allow parking on the additional property twice next year.)
Action: Report and discussion/decision, motion, if needed. (Voice Vote)
5. Review/Accept October & November 2024 Financial Reports: (Diane Tocco)
Action: Report/review/accept.
6. Review the Revised 2024 Operating Budget (Diane Tocco)
Action: Report and review only.
7. Review/Approve the Proposed 2025 Operating Budget (Diane Tocco)
Action: Report/review/approval (if needed). (Voice Vote)
8. Marketing Consultant Report (Steve Powell)
(Report for open session, if needed.)
9. Report from Counsel (Robert Guinness)
(Report for open session, if needed.)



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10. Closed Session – if requested. A vote will be taken to close part of this meeting pursuant to RSMo. §610.021 for the purpose of discussing the following:
 - a. Legal actions, causes of action or litigation involving a public governmental body and any confidential or privileged communications between a public governmental body or its representatives and its attorneys. RSMo. §610.021(1)
 - b. Leasing, purchase or sale of real estate by a public governmental body where public knowledge of the transaction might adversely affect the legal consideration therefor. However, any minutes, vote or public record approving a contract relating to the leasing, purchase or sale of real estate by a public governmental body shall be made public within seventy-two hours after execution of the lease, purchase or sale of the real estate. RSMo. §610.021(2)
 - c. Specifications for competitive bidding, until either the specifications are officially approved by the public governmental body or the specifications are published for bid. §610.021(11)
 - d. Sealed bids and related documents, until the bids are opened; and sealed proposals and related documents or any documents related to a negotiated contract until a contract is executed, or all proposals are rejected. RSMo. §610.021(12)
 - e. Records which are protected from disclosure by law. RSMo. §610.021(14)
11. Attorney Representation 2025 Contract and Authorization Resolution 2024-04
Action: Motion to approve. (Voice Vote)
12. Further Discussion/Motions for Closed Session Items, if needed (Tom Wapelhorst)
Action: Motion to approve, if needed. (Voice Vote)
13. Next Scheduled Meeting – Regular Meeting, February 3, 2025, 12:00 Noon, Convention Center, Board Room.
14. Adjourn

Posted: November 25, 2024, 5:00 p.m.

By: D. Tocco