



PUBLIC NOTICE

The **St. Charles County Convention and Sports Facilities Authority** will hold a meeting on:

DATE: December 1, 2025
TIME: 12:00 Noon
PLACE: St. Charles Convention Center – **Board Room**
One Convention Center Plaza
St. Charles MO 63303

The agenda of the meeting includes:

1. Call to Order/Roll Call (*Paul Woody, Vice Chairman*)
2. Public Comment by those who request to address the Commissioners (If needed, limited to five minutes.) (*Paul Woody*)
3. Closed Session – if requested. A vote will be taken to close part of this meeting pursuant to RSMo. §610.021 for the purpose of discussing the following:
 - a. Legal actions, causes of action or litigation involving a public governmental body and any confidential or privileged communications between a public governmental body or its representatives and its attorneys. RSMo. §610.021(1)
 - b. Leasing, purchase or sale of real estate by a public governmental body where public knowledge of the transaction might adversely affect the legal consideration therefor. However, any minutes, vote or public record approving a contract relating to the leasing, purchase or sale of real estate by a public governmental body shall be made public within seventy-two hours after execution of the lease, purchase or sale of the real estate. RSMo. §610.021(2)
 - c. Specifications for competitive bidding, until either the specifications are officially approved by the public governmental body or the specifications are published for bid. §610.021(11)
 - d. Sealed bids and related documents, until the bids are opened; and sealed proposals and related documents or any documents related to a negotiated contract until a contract is executed, or all proposals are rejected. RSMo. §610.021(12)
 - e. Records which are protected from disclosure by law. RSMo. §610.021(14)
4. Approve Open Minutes from the October 6, 2025 Meeting: (*Paul Woody*)
Action: Motion to approve. (Voice Vote)
5. Review/Accept October 2025 Financial Reports: (*Diane Tocco*)
Action: Report/review/accept.

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6. Review/Approve the Revised 2025 Operating Budget: (*Diane Tocco*)
Action: Report/review/approve (if needed). (Voice Vote)
7. Review/Approve the Proposed 2026 Operating Budget: (*Diane Tocco*)
Action: Report/review/approve (if needed). (Voice Vote)
8. Marketing Consultant Report (*Steve Powell*)
Action: Report for open session, if needed.
9. Report from Counsel (*Robert Guinness*)
Action: Report for open session, if needed.
10. Closed Session – if requested. A vote will be taken to close part of this meeting pursuant to RSMo. §610.021 for the purpose of discussing the following:
 - a. Legal actions, causes of action or litigation involving a public governmental body and any confidential or privileged communications between a public governmental body or its representatives and its attorneys. RSMo. §610.021(1)
 - b. Leasing, purchase or sale of real estate by a public governmental body where public knowledge of the transaction might adversely affect the legal consideration therefor. However, any minutes, vote or public record approving a contract relating to the leasing, purchase or sale of real estate by a public governmental body shall be made public within seventy-two hours after execution of the lease, purchase or sale of the real estate. RSMo. §610.021(2)
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 - e. Records which are protected from disclosure by law. RSMo. §610.021(14)
11. Attorney Representation 2026 Contract and Authorization Resolution 2025-02
(Paul Woody)
Action: Motion to approve. (Voice Vote)
12. Marketing Consultant Contract 2026 Contract and Authorization Resolution 2025-03
(Paul Wood)
Action: Motion to approve. (Voice Vote)

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13. Employee Evaluation, if needed (*Paul Woody*)
Action: Motion to approve, if needed. (Voice Vote)
14. Next Scheduled Meeting – Regular Meeting, February 2, 2026, 12:00 Noon, Location TBD.
15. Adjourn