ST. CHARLES COUNTY
Convention & Sports Facilities Authority

PUBLIC NOTICE

The **St. Charles County Convention & Sports Facilities Authority** will hold a meeting on:

DATE: **Monday, August 3, 2026**
TIME: **12:00 Noon**
PLACE: **St. Charles Convention Center – Board Room**
One Convention Center Plaza
St. Charles, MO 63303

The agenda of the meeting includes:

1. Call to Order/Roll Call *(Tom Wapelhorst)*

2. Public Comment by those who request to address the Commissioners *(Tom Wapelhorst)* {If needed, limited to five minutes}

3. Introduction of New CVB Director/Megan Heronemus *(Tom Wapelhorst)*
(Brad Temme, Assistant Director of Administration, to present the new St. Charles City CVB director.)

4. Closed Session – if requested. A vote will be taken to close part of this meeting pursuant to RSMo. §610.021 for the purpose of discussing the following:
    a. Legal actions, causes of action or litigation involving a public governmental body and any confidential or privileged communications between a public governmental body or its representatives and its attorneys. RSMo. §610.021(1)
    b. Leasing, purchase or sale of real estate by a public governmental body where public knowledge of the transaction might adversely affect the legal consideration therefor. However, any minutes, vote or public record approving a contract relating to the leasing, purchase or sale of real estate by a public governmental body shall be made public within seventy-two hours after execution of the lease, purchase or sale of the real estate. RSMo. §610.021(2)
    c. Specifications for competitive bidding, until either the specifications are officially approved by the public governmental body or the specifications are published for bid. §610.021(11)
    d. Sealed bids and related documents, until the bids are opened; and sealed proposals and related documents or any documents related to a negotiated contract until a contract is executed, or all proposals are rejected. RSMo. §610.021(12)
    e. Records which are protected from disclosure by law. RSMo. §610.021(14)

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5. Issue Requests for Qualifications for Architectural, Engineering, and Land Surveying Services (if needed) (Robert Guinness, *Diane Tocco)*
   Action: Motion to approve. (Voice Vote)

6. Authorize Contract for Comprehensive Market & Economic Feasibility Study for State Application (if needed) (Robert Guinness, *Diane Tocco)*
   Action: Motion to approve. (Voice Vote)

7. Approval of Software Portal Agreement/Resolution (if needed) (*Diane Tocco)*
   Action: Motion to approve. (Voice Vote)

8. Review Draft June 2026 Financial Report *(Diane Tocco)*
   Action: Report/review.

9. Review/Approve Mid-Year Revisions to 2026 Operating Budget (*Diane Tocco)*
   (Review and discussion.)
   Action: Motion to approve. (Voice Vote)

10. Approve Open Minutes from Feb. 2, Feb. 20, Apr. 6, May 27, & Jun. 16, Meetings *(Tom Wapelhorst)*
    Action: Motion to approve. (Voice Vote)

11. Marketing Consultant Report *(Steve Powell)*
    (Report for open session, if needed.)

12. Report from Counsel *(Robert Guinness)*
    (Report for open session, if needed.)

13. Next Scheduled Meeting – Regular Meeting, Monday, October 5, 2026, 12:00 Noon, Convention Center, Board Room.

14. Adjourn

Posted: July 31, 2026, 11:00 a.m. By: D. Tocco